

KITSAP AIRCRAFT RADIO CONTROL SOCIETY BY- LAWS

ARTICLE I

Applicants seeking membership in the Kitsap ARCS will execute a member's information sheet. The form will be presented to the Club Secretary/Treasurer, together with the prescribed dues. All AMA license requirements must also be fulfilled prior to any member being permitted to operate equipment at the club flying field.

ARTICLE II – DUES

Section 1. Annual dues shall run from January 1st through December 31st and shall be as follows:

- a. New members: \$60. New members joining after September 30th shall receive membership for both the remainder of the current year and the following year.
- b. Renewing members: \$60.
- c. New/renewing members living in the same household as a current adult member: \$5.
- d. Youth members under the age of 18 when joining or renewing: Free.

Section 2. All club dues shall be payable to the club Secretary/Treasurer. Members who have not renewed both their AMA and club memberships before January 1st will not have voting or flying privileges until both are current.

ARTICLE III - OFFICERS

Club Officers shall be as follows:

1. President
2. Vice President
3. Secretary/Treasurer
4. Board of Directors
5. Club Safety Officer/Coordinator appointed by the President.

ARTICLE IV - DUTIES OF OFFICERS

1. **PRESIDENT:** The President shall preside at all club meetings. The President's designated representative shall act a spokesperson for the club in all matters pertaining to the club or its operation. The president shall serve as a member Ex- Officio of all standing committees.

2. **VICE-PRESIDENT:** The Vice-President shall serve as Chairman of the Contest and Rules Committee and shall coordinate all efforts on behalf this committee with the work of the Program Committee as outlined in these by-laws. The Vice President shall also serve as custodian of all club property. The Vice-President shall act as President when same is unable to serve in that capacity.

3. **SECRETARY/TREASURER:** The Secretary/Treasurer shall be responsible for all official correspondence, provide notice to all club members of regular and special meetings and keep minutes of all regular, special, and Directors meetings. Minutes will be kept in an official club minutes book provided for that purpose. A current, accurate membership roster shall also be maintained to include name, address, phone number, radio frequencies, and other member information deemed necessary by the Board of Directors. Additionally, the Secretary/Treasurer shall be responsible for all monies received and dispersed in the name of the Kitsap ARCS. Responsibilities shall include but not be limited to the following: (1) collection of all membership dues. (2) Deposit of all funds received. (3) Maintaining an accurate accounting of club funds. (4) Payment of all bills incurred by the club as authorized by the President or Board of Directors, The Secretary/Treasurer shall be prepared to render funds report upon call of the President or Board of Directors.

4. **BOARD OF DIRECTORS:** The Board of Directors shall consist of all elected Club Officers, immediate past president, and a minimum of three (3) at-Large members to be appointed by the president from the general membership. The Board shall be empowered to act on all matters of general policy pertaining to the club and its members.

5. **CLUB SAFETY OFFICER/COORDINATOR:** The Club Safety Officer/Coordinator provides a communications link between AMA and club in matters related to safety, (email access required); acts as safety advisor for the club and its members; develops, promotes and encourages a climate of safety awareness within the club; inspects operational areas for proper signage and safety equipment as applicable; conducts safety awareness training and related programs during club meetings; immediately reports to AMA Headquarters any incidents at the club field. The Club Safety Officer/Coordinator also performs other AMA/Club related activities as directed by the club President and Board of Directors.

ARTICLE V - TERM OF OFFICE

Section 1. Elected officers will serve for one year from the date of election.

Section 2. Directors, other than elected officials, shall serve from the date of initial appointment until replaced by the President.

Section 3. No elected club officer shall be permitted to hold the same office more than two consecutive years.

Section 4. A vacancy in any office shall be filled through appointment. The appointment shall be by the Board of Directors. The individual appointed will complete the term of office for which appointed.

ARTICLE VI - ELECTION OF OFFICERS

Section 1. Nominations for election of officers shall be held during the regular meeting in November. All nominations shall be made from the floor.

Section 2. Election of Officers shall be held during the regular meeting in December. Elections shall be by written ballot. Majority vote shall determine the winner's). In the event of a tie for any office, a separate written tie-breaking ballot shall be cast to determine the winner.

Section 3. Newly elected officers shall take office at the January meeting.

ARTICLE VII - MEETINGS

Section 1. Regular meetings shall be held monthly.

Section 2. The President or Board of Directors may call Special meetings, as necessary. All members will be notified in writing as to time, place and reason for such special meetings.

ARTICLE VIII - REGULAR BUSINESS

Section 1. The Board of Directors shall direct all regular business affairs and enterprises conducted by the club.

Section 2. A quorum shall be the active members present at any regular meeting of the club.

Section 3. A quorum shall be 50% of active members present at any special meeting of the club.

Section 4. A quorum shall be 75% of board personnel at any Board of Directors meeting.

ARTICLE IX - SPECIAL FUNDS

The Secretary/Treasurer is authorized to receive contributions or specially obtained funds from any reputable person or organization. All special funds are to be applied to the operating expenses of the club.

ARTICLE X - COMMITTEES

Section 1. The standing committees and the basic duties of each shall be indicated by the name of each committee as follows:

1. Program Committee
2. Contest and Rules Committee
3. Field and Safety Committee

Section 2. The Vice-President shall chair the Contest and Rules Committee. The President shall appoint other committee chairs.

Section 3. Specifically, the duties of the various committees will be as follows:

1. PROGRAM COMMITTEE: Responsible for overall scheduling of all club events, meetings and programs, and activities.
2. CONTEST AND RULES COMMITTEE: Responsible for scheduling and handling of all individual contests.
3. FIELD AND SAFETY COMMITTEE: Responsible for enforcement of all rules of conduct at club flying site. Responsibilities shall include, but not be limited to, frequency control measures, posting of field rules, frequency pins, etc. All participants must be familiar with and at all times abide by the FCC rules.

ARTICLE XI – FCC REQUIREMENTS

NOTE: If any monetary fines/forfeitures are imposed upon the Kitsap ARCS as a result of a violation of FCC rules committed by an individual club member, said members shall be liable to the club for said fines/forfeitures.

ARTICLES XII - KITSAP MODEL AIRPORT

The Kitsap ARCS shall be responsible for the proper operation, maintenance, and use of the flying fields in accordance with existing agreements.

ARTICLE XIII - CONDUCT OF MEMBERS

Section 1. Any member of the club may be asked to resign their membership at any time that members conduct is such that 75% of the regular membership indicates by written ballot a desire for said resignation.

Section 2. Once asked to resign for reasons of misconduct, no person shall be eligible for re-admission to full membership for a period of six (6) months. Full membership will only be granted when approved by 75% of active members by written ballot.

ARTICLE XIV - AMENDMENTS

Section 1. Amendments may be made to these by-laws at any regular or special club meeting. Prior to making amendments to these by-laws all club members must have been informed at least one week in advance. Additionally, all proposed amendments must have been submitted in writing to all active club members.

Section 2. Amendments to the by-laws may be passed at any meeting at which a quorum is in attendance and by 2/3 vote of same.

ARTICLE XV - RECIPROCAL PRIVILEGES

All flying privileges which members of the Kitsap ARCS derive by virtue of their club membership are hereby extended to members of other clubs that have established a reciprocal agreement with the Kitsap ARCS.

ARTICLE XVI - DISSOLUTION

In the event the Kitsap ARCS should dissolve, the net assets are to be divided equally among all current paid-up members.

These by-laws were reprinted in May 2005 incorporating the following changes:

October 1990 - Article II, Section 1, changing of “dues year.”

February 1991 - Article II, Section 2, addition of “grace period and processing fee”

December 1992 - Article II, Section 1, change “dues amount”.

November 1999 –

Article II, Section 1, to grant a “quarterly discount” to new members.

Article III, to” combine the offices of “Secretary and Treasurer”.

Article IV, combining the duties of “Secretary and Treasurer”.

Article VII, Section 1. To change “meeting time and location”. Additionally, minor wording and editorial changes were made for ease of format and interpretation.

May 2005

Article 2, Section 1, change amount of dues and add initiation fee plus how dues will be distributed.

These by-laws were amended and reprinted in February 2007 incorporating the following change:

Article II, Section 1, change distribution of dues.

These by-laws were reprinted in December 2013 incorporating the following changes:

May 2013:

Article II, Section 1, setting dues at \$60/year for standard members, \$5/year for family members and free for youth members.

Article II, Section 1, indicating new members who join after September 30th shall also receive membership for the following year.

Article II, Section 2, limiting club voting and flying privileges to members who have paid both KARCS & AMA dues as of January 1st of the current year.

These by-laws were amended and reprinted in February 2021 incorporating the following changes:

February 2021:

Article III, adding of:

5. Club Safety Officer/Coordinator appointed by the President.

Article IV, changing the wording of:

4. The Board of Directors shall consist of all elected Club Officers, immediate past president, and a minimum of three (3) at-Large members to be appointed by the president from the general membership. The Board shall be empowered to act on all matters of general policy pertaining to the club and its members.

Article IV, adding the duties of the club safety officer/coordinator:

5. CLUB SAFETY OFFICER/COORDINATOR: The Club Safety Officer/Coordinator provides a communications link between AMA and club in matters related to safety, (email access required); acts as safety advisor for the club and its members; develops, promotes and encourages a climate of safety awareness within the club; inspects operational areas for proper signage and safety equipment as applicable; conducts safety awareness training and related programs during club meetings; immediately reports to AMA Headquarters any incidents at the club field. The Club Safety Officer/Coordinator also performs other AMA/Club related activities as directed by the club President and Board of Directors.